



STATE OF NEW JERSEY  
CIVIL SERVICE COMMISSION

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Robert M. Czech  
*Chair/Chief Executive Officer*

**AGENDA OF REGULAR MEETING OF  
THE CIVIL SERVICE COMMISSION  
JUNE 4, 2014**

**Robert M. Czech, Chairperson**  
**Robert E. Brenner**  
**Thomas J. Perna**  
**Richard E. Williams**

**SECTION A – HEARING MATTERS**

**A-1 SETTLEMENTS**

In the Matter of Tyron Chess, Jr.  
Hudson County  
Removal

In the Matter of Melissa Hand  
Woodbine Developmental Center  
Department of Human Services  
Resignation not in good standing

In the Matter of Anthony Rodriquez  
Atlantic City  
Department of Human Services  
Removal

In the Matter of Steven Harmon  
Ann Klein Forensic Center  
Suspension

In the Matter of Vicky Washington  
City of Newark  
Suspension

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN  
THE ABOVE CASES – SETTLEMENT**

**A-2 LYNN CIUPPA**

Lynn Ciuppa, Municipal Court Administrator, Borough of Bergenfield, removal effective January 7, 2010, on charges of inefficiency or failure to perform duties, insubordination, inability to perform duties, chronic and excessive absenteeism and tardiness, conduct unbecoming a public employee, neglect of duty and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**

**A-3 DAVID CROSSAN**

David Crossan, Correction Officer, Camden County, 45 working day suspension on charges of failure to perform duties, conduct unbecoming a public employee, neglect of duty and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the 45 working day suspension.

**ACTION:**

**A-4 ROBERT SUTTON**

Robert Sutton, Senior Correction Officer, Southern State Correctional Facility, Department of Corrections, removal effective October 31, 2013, on charge of chronic or excessive absenteeism or lateness.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:**

**A-5 LORENZO VALENTIN, ET AL. (CONSOLIDATED)**

Lorenzo Valentin, Police Officer, City of Newark, Police Department, six working day suspension on charges of neglect of duty and disobedience of orders. Darnell Henry, Police Sergeant, City of Newark, Police Department, eight working day suspension on charges of conduct unbecoming a public employee. Louis Turco, Police Sergeant, City of Newark, Police Department, eight working day suspension on charges of neglect of duty and disobedience of orders.

Recommendation of the Administrative Law Judge – Reverse the suspensions.

**ACTION:**

**SECTION B – MISCELLANEOUS MATTERS**

**B-1 THOMAS LAWRENCE**

The Department of Transportation, on behalf of Thomas Lawrence, requests the relaxation of the provisions of *N.J.A.C. 4A:6-1.22* so as to permit Mr. Lawrence to receive more than the 260 donated leave days allowed to a recipient.

**ACTION:**

**B-2 LOIS CLOSE**

The Estate of Lois Close, a former Technician, Motor Vehicle Commission, requests that it be paid for the 701 hours of sick leave Ms. Close earned prior to her death.

**ACTION:**

**B-3 DANIELLE AMARI**

The Division of Classification and Personnel Management, on behalf of the Department of Law and Public Safety, requests that the provisions of *N.J.A.C. 4A:4-1.1(c)* be relaxed in order to accept out-of-title work experience for Danielle Amari in the non-competitive title Software Development Specialist Assistant in order to qualify her for a prospective promotional examination for the competitive title of Personnel Assistant 3.

**ACTION:**

**B-4 JOSEPH EAKER**

The Department of Environmental Protection requests that Joseph Eaker's out-of-title work experience in the title Environmental Specialist 4 be accepted to qualify him for a prospective promotional examination for Administrative Analyst 1, Data Processing.

**ACTION:**

**B-5 JAMES KEIL**

The Department of Environmental Protection requests that James Keil's out-of-title work experience in the title Environmental Engineer 3 be accepted to qualify him for a prospective promotional examination for Contract Administrator 2.

**ACTION:**

**B-6 PATRICK MCFADDEN**

The Division of Classification and Personnel Management, on behalf of the Department of Transportation, requests that Patrick McFadden's out-of-title work experience in the title Electrical Mechanic be accepted to qualify him for a prospective promotional examination for Communications Systems Technician 1.

**ACTION:**

**B-7 KYLE HRYNKIEWICZ**

Kyle Hrynkievicz requests a make-up for the Entry Level Law Enforcement Examination (S9999R), Statewide.

**ACTION:**

**B-8 GREGORY RAPPAPORT**

Gregory Rappaport appeals the determination of the Division of Selection Services denying his request for a make-up examination for the promotional examination for County Services Specialist (PS1394K), Department of Children and Families.

**ACTION:**

**B-9 NICHOLAS BELLUCCI**

Nicholas Bellucci, represented by Jennifer Meyer-Mahoney, Esq., appeals the determinations of the Division of Classification and Personnel Management upholding the removal of his name from the eligible lists for Sheriff's Officer (S9999M), Essex County, on the basis of an unsatisfactory criminal record and Police Officer (S9999M), Clinton, on the basis of an unsatisfactory criminal record and falsification of application.

**ACTION:**

**B-10 MARVIN HARRISON**

Marvin Harrison appeals the decision of the Division of Classification and Personnel Management, which upheld the removal of his name from the County Correction Officer (C9979M), Essex County, eligible list on the basis of an unsatisfactory employment history.

**ACTION:**

**B-11 JOHN DE TULIO**

John De Tulio, represented by John M. Murphy, III, Esq., appeals the decision of the Division of Classification and Personnel Management, which upheld the removal of his name from the eligible list for Correction Officer Recruit (S9988R), Department of Corrections, due to an unsatisfactory criminal record.

**ACTION:**

**B-12 JASON ALLEN**

Jason Allen appeals the decision of the Division of Classification and Personnel Management that his position with the Department of Environmental Protection is properly classified as an Environmental Specialist 2. The appellant seeks an Environmental Specialist 3 job classification.

**ACTION:**

**B-13 HELEN CAPONE**

Helen Capone appeals the decision of the Division of Classification and Personnel Management that her position with the Department of Environmental Protection is properly classified as an Environmental Specialist 2. The appellant seeks an Environmental Specialist 3 job classification.

**ACTION:**

**B-14 MARIE-CARME FRANKLIN**

Marie-Carme Franklin appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Department of Health is Health Data Specialist 2. The appellant seeks a Research Scientist 3 job classification.

**ACTION:**

**B-15 RUSSELL KLOTZKIN**

Russell Klotzkin appeals the decision of the Division of Classification and Personnel Management that his position with the Department of Environmental Protection is properly classified as an Environmental Specialist 2. The appellant seeks an Environmental Specialist 3 job classification.

**ACTION:**

**B-16 MICHAEL KOZLOSKY**

Michael Kozlosky appeals the decision of the Division of Classification and Personnel Management, which found that his position with the Department of Health is properly classified as an Administrative Analyst 2, Fiscal Management. The appellant seeks an Administrative Analyst 1, Fiscal Management job classification.

**ACTION:**

**B-17 STELLA OLUWASEUN-APO**

Stella Oluwaseun-Apo appeals the decision of the Division of Classification and Personnel Management that her position with the Department of Environmental Protection is properly classified as an Environmental Specialist 2. The appellant seeks an Environmental Specialist 3 job classification.

**ACTION:**

**B-18 CHERIE SHREVE**

Cherie Shreve appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Department of Transportation is Senior Fiscal Analyst. The appellant seeks an Administrative Analyst 2 job classification.

**ACTION:**

**B-19 VIRGINIA STEMLER**

Virginia Stemler appeals the decision of the Division of Classification and Personnel Management, which found that her position with the Department of Health is properly classified as an Agency Services Representative 3. The appellant seeks an Agency Services Representative 4 job classification.

**ACTION:**

**B-20 JAMES GOERGE**

James George appeals the decision of the Division of Classification and Personnel Management that the proper classification of his position with Rowan University is Storekeeper 2. The appellant seeks a Storekeeper 1 job classification.

**ACTION:**

**B-21 JUDITH RAND**

Judith Rand appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Department of Environmental Protection is Environmental Engineer 3. The appellant seeks an Environmental Engineer 4 job classification.

**ACTION:**

**B-22 NANCY HILLMAN**

Nancy Hillman appeals the decision of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as a Printing Operations Technician 2. The appellant seeks a Printing Operations Technician 4 job classification.

**ACTION:**

**B-23 SHIRLINE LYNCH**

Shirline Lynch appeals the decision of the Division of Classification and Personnel Management which found that her position with the Administrative Office of the Courts is properly classified as Judiciary Clerk 4. The appellant seeks an Administrative Specialist 2 job classification.

**ACTION:**

**B-24 N. S.**

N. S., a Motor Vehicle Operator 1 with the Woodbine Developmental Center, Department of Human Services (DHS), appeals the decision of the Chief of Staff, DHS, which found that the investigation supported a finding that one individual had subjected the appellant to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace but did not support a similar finding against a second individual.

**ACTION:**

**B-25 N. T.**

N. T., a Family Service Specialist 2 with the Department of Children and Families (DCF), appeals the decision of the Director, Office of Equal Employment Opportunity and Affirmative Action for DCF, which found that the appellant did not present sufficient evidence to support a finding that he had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:****B-26 ADMINISTRATIVE ANALYST 1 (S2095N), STATEWIDE**

In *In the Matter of Administrative Analyst 1 (S2095N), Statewide* (CSC, decided May 2, 2012), the Civil Service Commission granted the request of the Hunterdon Developmental Center for an appointment waiver for the December 2, 2011 certification and ordered that no selection costs were to be assessed at that time since there was a possibility that the list could be utilized prior to its expiration. However, the appointing authority did not utilize the subject eligible list and the matter of the assessment of costs is now before the Commission.

**ACTION:****B-27 COUNTY CORRECTION LIEUTENANT (PC2771L)**

The Passaic County Sheriff requests that the promotional list for County Correction Lieutenant (PC2771L), Passaic County be revived in order to effectuate the permanent appointment of Paul Statuto.

**ACTION:****B-28 POLICE SERGEANT (PM2665L), EWING**

Ewing Township, represented by Maeve E. Cannon, Esq., requests that the eligible list for Police Sergeant (PM2665L) be revived and extended until June 4, 2015.

**ACTION:**

**B-29 SECURITY GUARD (C2107N) ESSEX COUNTY SHERIFF'S OFFICE**

The Division of Classification and Personnel Management requests that the Civil Service Commission order the Essex County Sheriff's Office to return the April 23, 2013 certification of the eligible list for Security Guard (C2107N) for proper disposition.

**ACTION:**

**B-30 ROBERT ZORN**

Robert Zorn, a former Youth Worker with the Youth Detention Center, Mercer County, represented by Dana E. Lossia, Esq., seeks reconsideration of the decision rendered on May 1, 2013 upholding his 60 working day suspension. The appellant also seeks enforcement of his back pay award.

**ACTION:**

**B-31 DOMINICK CASTLEGRANT**

Dominick Castlegrant appeals his oral score and the scoring process for the promotional examination for Police Captain (PM1574R), Sayreville.

**ACTION:**

**B-32 THEODORE CONLEY**

Theodore Conley appeals his oral scores for the promotional examination for Police Captain (PM1575R), Scotch Plains.

**ACTION:**

**B-33 WALT CRAIG**

Walt Craig appeals the determination of the Division of Selection Services which found that he did not meet the experience requirements for the open competitive examination for Recreation Supervisor (M0883R), Lower Township.

**ACTION:**

**B-34 ANDREA V. LEWIS**

Andrea V. Lewis appeals the determination of the Division of Selection Services which found that, per the substitution clause for education, she did not meet the requirements for the promotional examination for Administrative Analyst 2 (PS6297K), Department of Children and Families.

**ACTION:**

**B-35 MIRANDA MAYRA**

Miranda Mayra appeals the determination of the Division of Selection Services that found that she did not meet the experience requirements for the promotional examination for Technician, Management Information Systems (M0847R), Lakewood.

**ACTION:**

**B-36 CECILIA MEDINA**

Cecilia Medina appeals her rank and score for the promotional examination for Quality Assurance Specialist Health Services (PS9868K), Department of Human Services.

**ACTION:**

**B-37 CRAIG STEVENS**

Craig Stevens appeals the determination of the Division of Selection Services that he did not meet the educational and experience requirements for the promotional examination for Network Administrator 1 (PS0581K), Department of Children and Families.

**ACTION:**

**B-38 WENDY MYERS**

Wendy Myers appeals the determination of the Division of Selection Services that found that she did not meet the experience requirements for the promotional examination for Technical Program Assistant (PS6176I), Department of Corrections.

**ACTION:**

**B-39 JEFFREY P. MARTIN**

Jeffrey P. Martin appeals the determination of the Division of Selection Services which found that, per the substitution clause for education, he did not meet the requirements for the promotional examination for Administrative Analyst 1, Data Processing (PS8070K), Department of Children and Families.

**ACTION:**

**B-40 JENNIFER R. MILLER**

Jennifer R. Miller appeals the determination of the Division of Selection Services that she did not meet the experience requirement for the promotional examination for Program Support Specialist 3, Assistance Programs (PS2399K), Department of Human Services.

**ACTION:**

**B-41 MICHAEL KOVACS, ET AL.**

Michael Kovacs, Ro De Silva, Anthony Calderon, and Krutika Patel appeal the determinations of the Division of Selection Services which found that, per the substitution clause for education, they did not meet the requirement for the promotional examination for Taxpayer Service Representative 2 (PS2139U), Department of the Treasury.

**ACTION:**

**B-42 JAMES MUMFORD**

The appeal of James Mumford, a Tree Maintenance Worker 1 with the County of Hudson, Department of Parks, Engineering and Planning, of his 30 working day suspension, on charges, was heard by Administrative Law Judge Leland S. McGee (ALJ), who rendered his initial decision on April 17, 2014. At its meeting on May 21, 2014, the Civil Service Commission (Commission) did not adopt the ALJ's recommendation to modify the 30 working day to a seven working day suspension. Rather, the Commission upheld the 30 working day suspension. The proposed final decision is now submitted for the Commission's review.

**ACTION:**

**B-43 SHAWN HARRIS, SR.**

Shawn Harris, Sr., appeals his oral scores for the promotional examination for Police Captain (PM1559R), Orange.

**ACTION:**

**B-44 DON JOHNSON**

Don Johnson appeals the determination of the Division of Selection Services which found that he did not meet the experience requirements for the promotional examination for Motor Vehicle Operator 1 (PS6408K), Woodbine Developmental Center.

**ACTION:**

**B-45 ANTHONY CRANE**

Anthony Crane appeals the decision of the former Division of State and Local Operations, which found that the appointing authority has presented a sufficient basis to remove the appellant's name from the Practical Nurse (Special Reemployment List), Department of Human Services, eligible list on the basis of failure to appear for the interview.

**ACTION:**

**B-46 SCOTT JACOBS**

Scott Jacobs appeals the determination of the Division of Selection Services which found, per the substitution clause for education, that he was below the minimum requirements in experience for the promotional examination for Administrative Analyst 3 (PS5246K), Department of Children and Families.

**ACTION:**

**B-47 RECENT COURT DECISIONS**

Submitted for the Civil Service Commission's review are summaries of recent court decisions involving Civil Service Commission determinations.

**ACTION:**

**B-48 CIVIL SERVICE COMMISSION MINUTES**

Submitted for adoption are the Civil Service Commission minutes of its meeting of May 21, 2014.

**ACTION:**